



**Group Name:** Lakeland Civil Service Trust Fund

***All fields are required. Please Print.***

Date of Birth

**Zip**

Email

**Please check one:**    ☐ New Hire    ☐ Open Enrollment    ☐ Life Status Change

*Please complete the below for all to be covered under the Benefit Plan:*

**FT Student?**  
If YES, include  
where

Child



# DANIEL H. COOK ASSOCIATES INC

## Additional Documentation Checklist

If applicable, please send in copies of the following documentation along with this completed form:

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Social Security Card(s)                        | <input type="checkbox"/> Death Certificates  | <input type="checkbox"/> English translation for all foreign documents submitted |
| <input type="checkbox"/> Birth Certificate(s)                           | <input type="checkbox"/> Proof of Disability for all disabled dependents                                   |  |
| <input type="checkbox"/> Marriage Certificate or QDRO/Divorce Documents | <input type="checkbox"/> PAID bursar's bill specifying semester/terms for <u>all</u> dependents aged 19-25 |  |

## Additional Coverage

Do you, or any of your dependents covered, also have coverage through another dental or vision plan?  
(Please check one)

- ☐ YES  
☐ NO

If YES, please complete the information in the chart below for each covered individual who is enrolled in the plan:

Other Coverage	Last Name	First Name	Date of Birth	Relationship to Employee

## Signature

### Member Signature

### Date

I certify that the information provided in this enrollment form is true to the best of my knowledge.

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### Member Waiver Statement

I certify that I have been given an opportunity to participate in the Benefits Plan sponsored by the Lakeland Civil Service Trust Fund. I understand fully the benefits available to me and I decline to participate in the plans being offered.

### Waiver Signature

### Date

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Return in Completed Form To:

Socorro Lux

[slux@lakelandschools.org](mailto:slux@lakelandschools.org)

Questions? You can call our Customer Service Department at (914) 250 – 0700.